

MEMORANDUM

Agenda Item No. 3(A)(3)

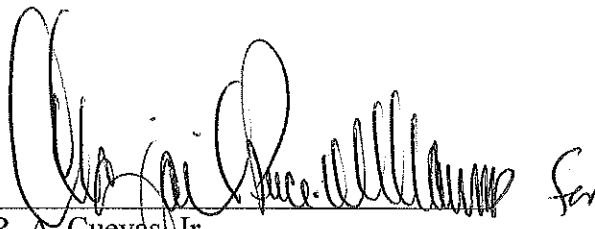
TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: January 22, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution declaring ten desktop computers, 6 monitors, one Sony camera, one printer and one lot of miscellaneous computer accessories surplus and authorizing their donation to Felix Varela Senior High School

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Juan C. Zapata.



R. A. Cuevas, Jr.
County Attorney

RAC/cp



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: January 22, 2014

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(3)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(3)
1-22-14

RESOLUTION NO. _____

RESOLUTION DECLARING TEN DESKTOP COMPUTERS, 6
MONITORS, ONE SONY CAMERA, ONE PRINTER AND ONE
LOT OF MISCELLANEOUS COMPUTER ACCESSORIES
SURPLUS AND AUTHORIZING THEIR DONATION TO
FELIX VARELA SENIOR HIGH SCHOOL

WHEREAS, the computers, monitors, camera, and miscellaneous computer accessories described below were purchased and owned by Miami-Dade County; and

WHEREAS, the computers, monitors, camera, printer and miscellaneous computer accessories are obsolete, and their continued usage by Miami-Dade County is uneconomical and inefficient and the computers and monitors serve no useful purpose; and

WHEREAS, Felix Varela Senior High School, (the "Donee") desires to use the computers, monitors, camera, printer and miscellaneous computer accessories predominantly within Miami-Dade County to enhance its ability to provide services to its constituents; and

WHEREAS, the Donee is a governmental unit as defined in Section 274.01 (1) of the Florida Statutes; and

WHEREAS, Miami-Dade County Internal Services Department has complied with the requirements of Section 2-11.2.1, by offering the computers, monitors, camera, printer and miscellaneous computer accessories to other Miami-Dade County Agencies, none of which accepted this computer equipment; and

WHEREAS, the computers, monitors, camera, printer and miscellaneous computer accessories are eligible for donation under Chapter 274 of the Florida Statutes, and Section 2-11.2.1 of the Code of Miami-Dade County,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board declares the following computers, monitors, camera, printer and miscellaneous computer accessories, with the listed residual value and other characteristics, to be surplus pursuant to Chapter 274 of the Florida Statutes, and Section 2-11.2.1 of the Code of Miami-Dade County:

<u>Item</u>	<u>I.D. No.</u>	<u>Condition</u>	<u>Est. Value</u>
DC 667810 – Dell Optiplex GX520	71LDV71	Fair	\$100.00
DC 672561 – Dell Optiplex GX520	DF46LB1	Fair	\$100.00
DC 667846 – Dell Optiplex GX520	COLDV71	Fair	\$100.00
DC 670378 – Dell Optiplex GX520	BS2LV91	Fair	\$100.00
N/A – Dell Optiplex 740	8QPPD1	Fair	\$50.00
N/A – Lenovo Thinkcentre M7052	MJCYVFY	Fair	\$50.00
N/A – Lenovo Thinkcentre M7052	MJDGHKK	Fair	\$50.00
N/A – Dell Optiplex 320	C2MX5D1	Fair	\$50.00
N/A – Dell Optiplex 360	5523TH1	Fair	\$50.00
N/A – Dell Optiplex 330	7C9V7G1	Fair	\$50.00
N/A – 6 Dell monitors	N/A	Fair	\$120.00
Sony Mavica Camera	N/A	Fair	\$20.00
N/A – OKI OCE Printer	7011324	Fair	\$20.00
N/A – APC Backup Battery	N/A	Fair	\$20.00
N/A – Lot of 9 keyboards and mouse	N/A	Fair	\$20.00

Section 2. This Board authorizes donation of the computers, monitors, camera, printer and miscellaneous computer accessories to the Donee. The Donee shall take possession of the computers, monitors, camera, printer and miscellaneous computer accessories within sixty (60) days of the effective date of this resolution and shall be responsible for any and all costs of transferring said property. The County Mayor or designee shall and is hereby directed to take any and all actions necessary to effectuate the intent of this resolution.

Section 3. If, for any reason, the donee fails to take possession of the computers, monitors, camera, printer and miscellaneous computer accessories within sixty (60) days of the effective date of this resolution, then this resolution shall be null and void, and the ownership rights to the computers, monitors, camera, printer and miscellaneous computer accessories shall revert back to the County.

The Prime Sponsor of the foregoing resolution is Commissioner Juan C. Zapata. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman	
Lynda Bell, Vice Chairwoman	
Bruno A. Barreiro	Esteban L. Bovo, Jr.
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Jean Monestime	Dennis C. Moss
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of January, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Sabrina Levin

**MIAMI-DADE COUNTY
SURPLUS PROPERTY ALLOCATION APPLICATION**

COUNTY SURPLUS PROPERTY ALLOCATIONS REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY
ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete and sign the following form and submit it along with requested documents to your sponsoring Commissioner. Once accepted, the sponsoring Commissioner will submit the documents to:

Internal Services Department-Fixed Assets Manager
2225 N. W. 72 Ave
Miami, FL 33122

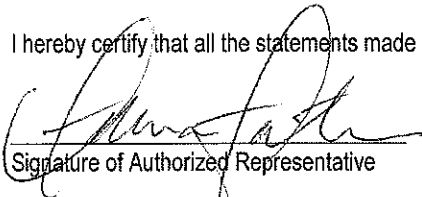
Phone: (305) 592-3752
Fax: (305) 592-3616

1. Full legal name of the requesting organization: Felix Varela High School
2. Applicant Status: (Select one of the choices below)
- ☒ Not-For-Profit or Tax Exempt ☐ Local Government or Public Entity
☐ For-Profit
☐ Other (specify): _____

**If Not-For-Profit or Tax Exempt, please attach a copy of letter from Internal Revenue Service designating status under 501c code.

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): 15255 SW 96 St,
Miami, FL 33196 / (305) 752-7900 (P) / (305) 386-8987 (F) / adriansanchez@
dadeschools.net
4. Specify the surplus property requested (quantify, if applicable): Computer Equipment
5. Specify the purpose for which the surplus property will be used: School Related Functions

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

11/27/13
Date

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific instructions on page 2.

Name (as shown on your income tax return)

Felix Varela Senior High School

Business name, if different from above

Miami Dade County Public Schools

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership

☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt
payee

Address (number, street, and apt. or suite no.)

15255 SW 96th Street

City, state, and ZIP code

Miami, Florida 33196

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number

59

6000572

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign
Here

Signature of
U.S. person ▶

Sharon J. Clemon

Date ▶

12/2/13

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 04/05
09/06/07

65-8013887801C-1	10/16/2007	10/31/2012	COUNTY GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

MIAMI DADE COUNTY PUBLIC SCHOOL DISTRICT
AND ALL SUBORDINATE DISTRICT SCHOOL
1450 NE 2ND AVE # 615
MIAMI FL 33132-1308

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/05

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (FAC).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others by your organization of tangible personal property, sleeping accommodations or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, FAC).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third degree felony. Any violation will necessitate the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Central Registration at 850-487-4130. The mailing address is PO BOX 8480, Tallahassee, FL 32314-8480.

Miami-Dade County Public Schools

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